

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 21st January 2025, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

Please note that this meeting will be recorded by the Parish Council for administration purposes; these recordings are retained for a maximum of 6 months and then deleted

	AGENDA ITEM
24/25-190	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
24/25-191	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
24/25-192	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
24/25-193	Minutes of Council meeting/s Meeting of the Parish Council held on the 17 th December 2024 - To confirm and sign as a correct record the minutes
24/25-194	Wiltshire Councillor Report
24/25-195	Market Lavington Neighbourhood Plan 2 a) Steering Group Meeting 15/1/25 – To note draft minutes, ask any questions arising from the minutes, receive any updates, and consider the following matters i. Consultancy appointment to support Neighbourhood Plan 2 – Consider recommendation from Steering Group ii. Locality Grant Funding – Review current situation and consider any necessary revisions or additional applications
24/25-196	Parish Council Management and Governance a) Appointment of new Parish Clerk – Update and agree actions b) PATS tests for Old School and Elisha Field Pavilion – Update from Cllr Davis c) To consider for approval the amended Parish Council Financial Regulations (deferred from December meeting) d) Parish Council Standing Orders – To consider for approval amendment to para 18av and 18c to bring in line with revised Parish Council Financial Regulations (deferred from December meeting) e) Market Lavington Community Hall Trust – Appoint Parish Council representative on Trust Committee following resignation of Cllr Bond f) Registration and disclosure of members interests – To note information received from Wiltshire Council Governance g) Parish Council Community Engagement Newsletter – Review feedback received
24/25-197	Finance a) To receive and consider financial reports – receipts and payments details for December 2024 (including any card payments, direct debits, and payments

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	<p>made in-between meetings), bank reconciliation and budget position for the financial year-to-date</p> <ul style="list-style-type: none"> b) To approve payment of 'card / online Payments' for January 2025 c) Parish Council Lloyds Bank 6-month fixed rate deposit of £30,000 maturing 20/1/25 – Consider options on maturity for approval d) To consider for approval any requests received for Grant Funding in the 3rd quarter of 2024/25 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred) e) Quarterly check of Parish Council accounts by Chairman of Finance committee – Report from Chairman following review of accounts as at 31/12/24
24/25-198	<p>Highways / Maintenance issues in the village</p> <ul style="list-style-type: none"> a) Footpath Slippage MLAV2 Canada Woods <ul style="list-style-type: none"> i. Onsite meeting with contractor Ecolibrium - Update from Clerk and Cllr Fraser and consider any further actions required ii. Route for permissive footpath – Review proposal received from Wiltshire Council Rights of Way Warden and agree actions b) To receive any other updates c) New matters to report for Handyman contractor / Parish Steward (date of next visits 21st and 22nd January, 19th and 20th February) / Footpath, Amenity Land contractor / Wiltshire Council d) LHFIG Meeting 14th January – Report from Cllr Davis and consider any matters arising as necessary
24/25-199	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) From Local Resident – Concerns regarding water on surface of road at bottom of Northbrook – Consider actions b) From Local Resident – Concerns regarding excessive dog mess at the Elisha Field – Consider actions c) From Local Resident – Grit bin for the Market Place – Consider actions d) From local Resident – Offer of donation towards bird/bat boxes in Canada Woods – Discuss e) From Cllr Alan Bond – Written notice of resignation from Parish Council – Wiltshire Council advised, and statutory notice placed on Notice Board – To note <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
24/25-200	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none"> a) To note receipt of planning applications received which have been considered at Planning Committee meeting b) <u>To consider the following planning application</u> <ul style="list-style-type: none"> i. PL/2024/11506 27 High Street. Replacement of existing windows; removal of door to LHS of property; Refurbishment and reinstatement of joinery (above heads of windows and doors) to High Street elevation c) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. PL/2024/11319 92 High Street. Norway maple (T1) – reduce and shape crown by 30% (1 – 2m) and remove/reduce limbs extending to adjacent property to give a minimum of 2m clearance – No Objections ii. PL/2024/09841 Land at Freith. Widening of existing agricultural access for highways safety reasons – No Objections c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (<i>where the response time falls outside of the</i>

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	<p><i>meeting schedule and an extension cannot be obtained)</i></p> <p>d) To note recent planning application decisions made by Wiltshire Council</p> <p>i. PL/2024/10382 - Proposed Works to Trees in a Conservation Area. 6 Parsonage Lane. T1 Sycamore tree - Remove to ground level due to it being bifurcated at 1 meter and becoming too big for surroundings in garden - No Objection</p> <p>ii. PL/2024/09577 28 Kings Road, Easterton. Erection of three bay garage - Approve with Conditions</p> <p>iii. PL/2024/09500 - Works to a Listed Building. 7 Parsonage Lane. Replace the current central heating boiler located externally and remove the hot water tank located internally in a cupboard in bedroom 3 as well as removing a stud wall. Replace with a single energy efficient oil fired combination boiler which will be located in the same position externally as the old external boiler using the existing pipework - Approve with Conditions</p> <p>iv. PL/2024/10445 - Proposed Works to Trees in a Conservation Area. 6 Gyes Old Yard. Oak tree - reduce spread of lower limbs by 3m - No Objection</p> <p>v. PL/2024/09841 Land at Freith. Widening of existing agricultural access for highways safety reasons - Approve with Conditions</p> <p>e) To note or receive any updates on matters referred to Wiltshire Council Planning Enforcement</p> <p>f) To note recent planning appeal decisions</p>
24/25-201	<p>Monthly Reports</p> <p>a) Friends of Canada Woods & Community Park Community Group (Cllr Fraser)</p> <p>b) Youth Council (Cllr Taylor)</p> <p>c) Rights of Way Working Group (Cllr Taylor)</p> <p>d) Any other reports</p>
24/25-202	<p>General Parish Matters</p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
24/25-203	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
24/25-204	<p>Date of next Meeting</p> <p>Parish Council Meeting – Tuesday 18th February 2025</p>
24/25-205	<p>Closure of meeting</p>